

**J.B. Watkins Elementary PTA  
General Membership Meeting Minutes  
April 14, 2026 - 6:30pm  
J.B. Watkins Elementary School Cafeteria**

Brittany called the meeting to order at 6:33pm

In attendance were:

**Officers:**

Brittany Heare, President  
Diana Perazzo, VP Ways and Means  
Nadira Asghar, Treasurer  
Kira Koon, Secretary

Debbie McGonigle, Principal  
Brenda Myers, Assistant Principal  
Amy Lott, Assistant Principal

**Committee Chairs and Guests:**

Megan Ragusa, Arielle Greene, Stacey Ashikis, Beth Hines, Melanie O'Dell, Erin Hansard, Angela O'Toole, Amber Rhodes

**Quorum Certification**

A quorum was established.

**Approval of Minutes**

*See secretary report.*

**Officer Reports**

**President's Welcome – Brittany Heare**

Brittany welcomed everyone to the meeting.

**Treasurer's Report – Brittany Heare for Nadira Asghar**

- Feb/March
  - Recent Spends: talent show, teacher appreciation, field day – contributed \$1500, ECSE playground - \$15,000, 5<sup>th</sup> grade celebrations and spring fling décor, new tables
  - March balance – \$44,573

**VP of Ways and Means Report – Diana Perazzo**

- Spirit Nights
  - Mellow Mushroom- \$500
  - Chick Fil A - \$723
  - Skateaway tomorrow
  - Foxtail Coffee – will get proceeds all day, don't need to mention Watkins. Teachers will get free coffee. Expected to bring in \$500.
    - Enrichment Opportunity Update
      - Bricks for Kidz was a success in Feb/March; looking to do again next year, maybe offer two sessions

- Open to ideas/opportunities for next year– discussion was had in room regarding Watkins Enrichment Program (WEP) from previous years. Teachers would run small programs 1 day a week in the afternoon– Fall session and Spring session. Each program had its own fee and # of time slots. Will consider
- APEX Next Year
  - 39 teachers/admin completed the fundraiser feedback survey
  - PTA is coming through the results
    - Overall sentiment was positive towards Apex and most frequent need was more supplies for the classroom

### **Secretary's Report – Kira Koon**

The minutes from the March 3, 2026 PTA meeting were previously emailed to the Board for approval. There were no corrections and the minutes stand as presented. They are available online on the PTA website.

## **Committee Reports**

### **Staff Appreciation – Beth Hines for Sopahna Kwok**

- Many fun teacher appreciation surprises coming up
- Will be creating a graphic to help communicate what each day's theme is to show appreciation for teachers. Will send to room parents to disseminate to parents

### **5<sup>th</sup> Grade – Beth Hines for Sopahna Kwok**

- T-shirt ordering closing tomorrow
- Yearbook Signing Pizza Party – 5/26 (1-3pm)
- Open House Celebration (Bridging) – 5/27 (5:30-7:30pm)
  - Will have italian ice (students get voucher for free one) and pizza food truck for purchase
- Yard signs – currently being ordered

### **Playground Improvements – Arielle Greene**

- Plan to start this week
- Pickleball court going out this week
- Mrs. McGonigle gave the construction company deadline due to SOL testing- will pause as needed due to SOL testing if not completed before

### **House Committee/Breakfasts – Amber Rhodes**

- Breakfasts are scheduled for next year
- Mrs. Hansard and Mrs. McGonigle thanked PTA for their work in organizing the breakfasts.
- Brittany explained that donations have helped PTA to be able to provide more in terms of shirts, food, etc. Will be looking at budget this summer to determine what PTA is able to provide next year.

### **Room Parents – Amber Rhodes**

- Main needs are Teacher Appreciation Week (5/4-5/8) – Info to come out ASAP

### **Yearbook – Brittany Heare for Missy Hill**

- Have been submitted to the printers - will need volunteers to help label and organize when they arrive late May
  - Please email [ybkjw@gmail.com](mailto:ybkjw@gmail.com) if willing to help

### **Additional Initiatives – Brittany Heare**

- Talent Show – such a fun, successful event to see our students shine!
  - Great turnout for both participants and audience
- 4<sup>th</sup>/5<sup>th</sup> Spring Fling – May 8<sup>th</sup>, 6-8pm– Under the Sea Theme (drop off event)
  - Kona Ice, DJ, photo booth, etc. – about 179 tickets sold so far
- Scholarship –
  - Have received about 10 applications
  - Committee will soon be Awarding 1 Midlo student a \$1,000 Scholarship
- Digital Wellness Webinar- 48 people registered to date

### **Representative Reports**

#### **Principal Report – Deborah McGonigle**

- Busy finishing out the school year and gearing up for next year. Encouraged all to spread the word to new families to register their children as soon as possible.
- Due to increase in student population itinerant teachers will be in building 4 days/week instead of 3 for next school year

#### **Teacher Report**

None

#### **New Business / Announcements/ Upcoming Dates**

- Board is on a 2 year cycle and current boards is finishing first year. All 4 board members will be in current positions next year but looking for individuals interested in serving on the board for the school year starting in 2027, so they can shadow and train next school year.
- 4/15 – Skate-a-way Spirit Night
- 5/1 – Chess Club
- **5/4 -5/8 – Teacher Appreciation Week**
- 5/6 – Foxtail Coffee Spirit Day
- 5/7 – House Breakfast (Sapphire)
- 5/8 - 4<sup>th</sup>/5<sup>th</sup> Spring Fling Dance – 6:00-8:00pm
- 5/15 – Chess Club
- 5/26 – 5<sup>th</sup> Signing Party (1-3pm)
- 5/27 – 5<sup>th</sup> Bridging (5:30-7:30pm)

### **Adjournment**

With no further business, the PTA meeting was adjourned at 7:01 pm.

### **Authentication of the Minutes**

Respectfully submitted to the Board for approval this April 21, 2026 by Kira Koon.