

**J.B. Watkins Elementary PTA
General Membership Meeting Minutes
March 3, 2026 - 6:30pm
J.B. Watkins Elementary School Cafeteria**

Diana called the meeting to order at 6:31pm

In attendance were:

Officers:

Brittany Heare, President, not present
Diana Perazzo, VP Ways and Means
Nadira Asghar, Treasurer
Kira Koon, Secretary

Debbie McGonigle, Principal
Brenda Myers, Assistant Principal
Amy Lott, Assistant Principal

Committee Chairs and Guests:

Tammie Nagy, Angie Richmond, Erin Boothe, Amy Gibson, Sopahna Kwok, Tori Bullis, Megan Ragusa, Arielle Greene, Erin Ewing, Corey Cotman, Lindy Moraca, Martina Fripps

Quorum Certification

A quorum was established.

Approval of Minutes

See secretary report.

Officer Reports

Presidents's Welcome – Diana Perazzo for Brittany Heare

Diana welcomed everyone to the meeting.

Treasurer's Report – Nadira Asghar

- Jan/Feb
 - Balance is \$48,624
 - Recent expenses include \$15k for playground, \$1k for gem house breakfasts, \$800 for staff appreciation, \$900 in gem rocks, order for additional gem shirts
 - Spirit rock proceeds so far at \$400

VP of Ways and Means Report – Diana Perazzo

- Spirit Night Results
 - Spiders Basketball Game in Jan sold 101 tix - \$505 raised
 - Mellow Mushroom on Feb 11 (25 % of proceeds)- \$500 raised
- Upcoming Spirit Nights
 - Chick fil A 3/11 all day– 20% donation
 - Skateaway 4/15- donation depends on our attendance - 50-100 is \$1.00 per attendee, 101-150 is \$1.50 per attendee, 151 and up is \$2.00 per attendee
 - Will be discussing for next year as we typically raise half compare to other Spirit Nights. May do one Skateaway night instead of two

- Fox Tail Coffee will donate 25% of all proceeds for the day; also donated 120 free drink ticket for teachers (coming soon)
- Enrichment Opportunity Update – Bricks 4 Kids
 - First of 4 week session was last Wednesday. 55 kids attended. We get \$5 kick back for each student. Looking into doing more sessions for next year.
- APEX for 2026-2027 school year
 - Kira explained that a survey has been disseminated to teachers and staff to assess what Apex funds can support next year as well as thoughts on Apex implementation
 - 19 respondents so far (16 teachers and 3 staff)
 - Most frequented needs were classroom supplies, playground/recess equipment, ABCya and BrainPop subscriptions, and field trip subsidies
 - Survey will remain open until Spring Break and Mrs. McGonigle will send a reminder to teachers/staff to complete

Secretary's Report – Kira Koon

The minutes from the January 27, 2026 PTA meeting were previously emailed to the Board for approval. There were no corrections and the minutes stand as presented. They are available online on the PTA website.

Committee Reports

Staff Appreciation - Sophana Kwok

- Planning a surprise for teachers for St. Patricks Day themed meal
- Teacher Appreciation week coming up; planning a theme for each day; will have opportunities for parents to volunteer and involve students as well

5th Grade – Sopahna Kwok

- Yearbook Signing Pizza Party – 5/26 (1-3pm)
- Open House Celebration – 5/27 (5:30-7:30pm)
- Email will be coming soon to elicit volunteers for committee. Soon to come - 5th grade yard signs and t-shirts

Playground Improvements – Arielle Greene

- Passed around mock-up of playground to view
- Funding has been finalized and is now moving through the PO process, plans are finalized. Once PO finalized, playground should be installed within 8-10 weeks

House Committee/Breakfasts – Diana Perazzo for Amber Rhodes

- Next breakfast is Amethyst. Looking for set up help for Wednesday at 4:30pm
- Order placed for **shirts** for incoming new students/kindergarteners for **next year** (completely funded by PTA)– Mrs. Hansard is working on creating an additional shirt design for next year. It will also be for purchase through our website - \$15 per shirt
- We will also be adding shopping options for the current shirts for those that have lost or grown out of their house shirts and maybe need to purchase another on our website.
 - PTA gives every student one shirt and if they need another they'll be able to purchase once we get the shirts.

- House Spirit Wear - We are also working with 1st Place Spirit Wear to create a House Merchandise Store. Our goal is that people can access the store and order House specific Merchandise similar to how you can order our current spirit wear.
 - They are creating a mock-up Gem House design for us. More to come. Goal is to have it up and running for next year.

Room Parents – Diana Perazzo for Amber Rhodes

- Volunteer email going out for opportunities to help with upcoming events, especially regarding teacher appreciation week. Will contain links for easy volunteer sign up
- Email will be sent to Room Parents that will then be sent out to everyone

Yearbook – Diana Perazzo for Missy Hill

- Around 40 overstock books available -sold 676
- Feedback that communication surrounding yearbook was good this year

International Night – Diana Perazzo for Brittany Heare

- Event was a great success. Thank you to everyone who came and participated, and a special thank you to Mrs. Meharg and Mrs Best and the ESL team for pulling off a great event.
- Open to ideas for any tweaks for next year but overall we had a great turnout (all 300 tickets got claimed), we started with a flag parade and had 15 countries represented. Would love to have even more next year!!

Talent Show – Diana Perazzo for Lindsay Miller

- All performance slots have been filled. We will now push for people to come and support our performers
- Admission is free. No actual ticket site.
- Mrs. Bullis asked to get a list of student performers for teachers' visibility

4th/5th Spring Fling Dance – Diana Perazzo for Brittany Heare

- Friday May 8th - Under the Sea Theme – email president@jwpta.com if you'd like to be on a planning committee
 - Amber sent an email to 4th/5th parents to see if we can get a small committee together for decorations, other little needs
 - A sign up genius for chaperones will be coming soon

Scholarship – Diana Perazzo for Marisa Boyles

- Drafting a basic application to offer a 2026 Midlothian High graduate a \$1,000 scholarship from the Watkins PTA must have attended JB Watkins
- Mrs. McGonigle is putting together a few people that will anonymously review applications
- Applications mid-March to mid-April. Applicants will write how attending J.B. Watkins impacted them
- Mrs. Ewing asked if the scholarship would be available to applicants that are not at Midlothian High School but a specialty center. PTA will discuss.

Representative Reports

Principal Report – Deborah McGonigle

- Trying hard to spread the word that Kindergarten registration is open! Asked to help spread the word through all contacts and networks

Teacher Report

- Mrs. Ewing thanked the PTA for all the staff appreciation and goodies

New Business / Announcements

- Bricks for Kidz next 3 Wednesday mornings
- 3/5 – House Breakfast (Amethyst)
- 3/11 Chick-fil-a Spirit Night (all day) – cow will be here at 3:45pm
- 3/18 and 3/19 – Talent Show Rehearsal and Performance
- 4/9 – House Breakfast (Onyx)
- 4/14 – Last PTA Meeting (Cafeteria) – 6:30pm
- 4/15 – Skate-a-way Spirit Night
- 5/6 – Foxtail Coffee Spirit Day
- 5/7 – House Breakfast (Sapphire)
- 5/8 - 4th/5th Spring Fling Dance (Save the date) – 6:00-8:00pm

Adjournment

With no further business, the PTA meeting was adjourned at 6:57 pm.

Authentication of the Minutes

Respectfully submitted to the Board for approval this March 5, 2026 by Kira Koon.