

**J.B. Watkins Elementary PTA
General Membership Meeting Minutes
Dec 2, 2025 - 6:30pm
Virtual Meeting via Google Meet**

Brittany called meeting to order at 6:31pm.
In attendance were:

Officers:

Brittany Heare, President
Diana Perazzo, VP Ways and Means
Nadira Asghar, Treasurer
Kira Koon, Secretary

Debbie McGonigle, Principal
Brenda Myers, Assistant Principal
Amy Lott, Assistant Principal

Committee Chairs and Guests:

Amber Rhodes, Anastasia Ashikis, Angela Shifflett, Arielle Greene, Beth Hines, Cireia Chambers, Danielle Walton, Emma Swann, Erin Conmy, Erin Ewing, Kait Susan, Karen Mullins, Karen Rice, Katherine Burnette, Katy Burkey, Kristina Gooch, Latoya Tracey, Lindy Moraca, Melanie Barba, Remy Taveras, Sarah Saunders, Stephanie Binkley, Viktoria Werblin

Quorum Certification

A quorum was established.

Approval of Minutes

See secretary report.

Officer Reports

Presidents's Welcome - Brittany Heare

Brittany welcomed everyone to the meeting.

Treasurer's Report – Nadira Asghar

- Oct/Nov Recent Spends
 - Balance is \$68k at end of November.
 - Biggest expenses were Fall Fest, teacher reimbursements, teacher appreciation days, printer ink for the school, and gem breakfasts
- APEX final update
 - Raised total of \$90,668.77 and netted \$53,494.57
 - Received check for ~ \$50k in Oct and the remaining ~\$2.7k in Nov
 - Funds raised will go towards resource teachers - \$1000 each department towards supplies/needs
- Fall Fest –raised several hundred dollars. Will be finalized once vendor checks clear.
- Received check from Richmond Pediatric Dentistry for Peridot Breakfast Sponsor
- Treasurer Reports can be found on the JB Watkins website

VP of Ways and Means Report – Diana Perazzo

- Skate-a-way recap / gem points
 - Waiting to receive final profit numbers

- Incorporated gem houses into the event. Used QR codes for students to sign in under their gem houses - 153 kids registered w/ the QR code at the event to show their gem house. Worked w/ the DJ to have dedicated gem house laps on the rink. Kids loved it!
- Upcoming Spirit Nights
 - Wed, 12/10, 3-9pm – Chuck E Cheese Spirit Night
 - Chuck E Cheese will come to school the day before event
 - Teachers and staff get a free small pizza or salad and drink and a turn in the ticket blaster
 - Sun, 1/11, 12pm– Spiders Basketball Game vs. St. Joe's at University of Richmond
 - Great holiday gift!
 - \$17 tickets w/ a \$5 kick-back per ticket
- Enrichment Opportunity Update
 - Partnering with Bricks 4 Kids for 4 week program on Wednesday mornings beginning on 2/25/26 at 8:10am-9:10am
- New partnership with Tae Kwon Cho this year where they donated 100% of profits from new enrollments for the first month – made \$400
- APEX – raised total of \$90,668.77 and netted \$53,494.57
 - Board will be meeting soon to discuss plan for Apex next year and will raise for discussion on an upcoming general PTA meeting .

Secretary's Report – Kira Koon

The minutes from the October 21, 2025 PTA meeting were previously emailed to the Board for approval. There were no corrections and the minutes stand as presented. They are available online on the PTA website.

Committee Reports

Staff Appreciation Brittany Heare for Sophana Kwok

- Charcuterie board in November
- Much planned in December. May be calling on parents as a whole to be involved as needed.

Reflections – Michelle Roberts

- Received entries from 20 students
- A local artist assist w/ judging and selecting the winners from JBW
- All JBW participants will receive certificates and will be publicly recognized.
- Larger contest winners will be notified early 2026

Playground Improvements – Arielle Greene

- Arielle and Mrs. McGonigle will meet w/ Mark Miller on 12/4 to walk the space being considered for the new ECSE playground and discuss the options in the hopes that we can make a case for additional funding. More updates to come after meeting

Birthday Rock – Emma Swann

- Small fundraiser for PTA

- Parents will be able to “rent” the rock for a nominal fee and paint the rock for student’s birthday, recognition, etc.
- Hoping to launch in early 2026 with all instructions and information sent out
- Mrs. Duignam will do the initial painting
- Thank you to Luck Stone for donating the rock and Watkins Nurseries for transporting the rock and doing landscaping around the rock placement area

House Committee/Breakfasts – Amber Rhodes

- 200 attended first breakfast; 300 attended second breakfast and many RSVP’d last minute
- Currently at 180 RSVPs for this Thursday’s breakfast
- Looking for more volunteers to assist w/ set up Wednesday afternoon around 4:15p as well as the morning of
- Will integrate selling Spirit Wear onsite
- Brittany thanked Amber for all of her work on leading the House initiative. This was a big undertaking and we continue to refine the process of the breakfasts and thank everyone for their patience. PTA’s goal regarding House support this year was providing the House t-shirts for all students, staff and faculty, and supporting the breakfasts. Will be considering how to best support moving forward.

Room Parents – Amber Rhodes

- Mrs. Grant’s class won the pumpkin competition at the Fall Festival and will have an ice cream party in Dec
- Teacher Favorites have been added into the Watkins Portal

Yearbook – Brittany Heare for Missy Hill

- To date have sold 558 yearbooks. This is ahead of previous years.
- Jan 16th is last day of guaranteed books. Will continue to push this messaging.
- Feb 1st 5th grade shout outs due

International Night – Brittany Heare

- Still looking for committee head
 - A few people have expressed interest in being on the planning committee. Mrs. Meharg thinks she and another teacher can lead if needed. The parent that led this last year has a playbook that she can pass to the new lead. If anyone is interested in stepping up and running the planning committee, please email Brittany at president@jbwpta.com.
 - Date TBD but will likely be on a weeknight in February.

Representative Reports – Deborah McGonigle

- Mrs. McGonigle thanked the PTA for their support of the breakfasts. Coalminers have loved everything regarding the gem houses.
- Discussion surrounding the superintendent communication that was emailed to families that will be impacted by a micro-redistricting. Seventy-nine of J.B. Watkins students to be redistricted to Bettie Weaver Elementary.
 - Mrs. McGonigle has a meeting on this tomorrow. She has several questions and ideas that have been communicated and collected that she will raise.

- Participants provided more questions and concerns that Mrs. McGonigle noted and will raise at the meeting tomorrow.
- Community meeting on Monday, 12/15 at 6pm at Bettie Weaver Elementary. Community encouraged to attend to learn more and provide support
- Mrs. McGonigle encouraged anyone impacted to send an email to either her to forward, or to ccpsinfo@ccpsnet.net.

Teacher Report

- Mrs. Ewing thanked the PTA for all the treats and things that they do for them.

New Business / Announcements

- **Local Business Sponsors** – thank you C&F (volunteer time), Watkins Nurseries, Thurston & Heare Insurance, Retex, Sugar Shack, Candela's, Luck Stone, RPDO
- 12/4 - Quartz Breakfast. Chick Fil A has donated platters.
- 12/5 - Chess Club
- 12/10, 3-9pm – Chuck E Cheese Spirit Night
- 1/11, 12pm– Spiders Basketball Night vs. St. Joe's @ University of Richmond
- 1/20 – Virtual PTA Meeting. Hoping to have Mark Miller attend to answer any County questions
- International Night – Date TBD
- Bricks for Kids – 4 week program on Wednesday mornings beginning on 2/25/26, 8:10am-9:10am

Adjournment

With no further business, the PTA meeting was adjourned at 7:10 pm.

Authentication of the Minutes

Respectfully submitted to the Board for approval this December 3, 2025 by Kira Koon.