

**JB Watkins PTA
General Membership Meeting**

October 20, 10 a.m.
Great Harvest Bread Company
13541 Midlothian Tpke
Midlothian Va, 23113

President Lindsay Miller called the meeting to order at 10:08 a.m.

In attendance were:

Officers:

Lindsay Miller, President
Liza Maddrey, VP Ways and Means
Karen Crenshaw, Secretary

Committee Chairs & Guests:

Allyson Duffy, Jessie Boyland

All other committee chairs were absent.

Quorum Certification

A quorum was established.

Approval of Minutes

See secretary report

Officer Reports

President's Report: Lindsay Miller

Lindsay thanked everyone for being at the meeting noting that it was an added PTA social meeting. Lindsay mentioned the passing of Mr. Cave, a beloved school volunteer, and she was working on communications with Debbie Weatherford about honoring him at the school in remembrance.

Treasurer's Report: Brittany Heare (not present)

Lindsay reported for Brittany that the budget balance had been adjusted and highlighted this was a big month for teacher appreciation and that the deadline for teacher reimbursements was October 31st.

Vice President – Ways and Means Report: Liza Maddrey

Liza reported that she would receive the final numbers for the Blaze Pizza spirit night next week. The APEX Fun Run was very successful and made just over \$25,000. Dairy Queen Spirit Night for November 16 will need volunteers to help in the restaurant in anticipation of a larger crowd and we will receive 15% of all the night's sales.

Secretary's Report: Karen Crenshaw

The minutes from the September 14 PTA General Membership Meeting were reviewed. Hard copies of the minutes were offered at the sign-in table. There were no corrections and the minutes stand as presented.

Committee Reports

Spirit Wear: Margie Morgan (not present)

Lindsay reported that spirit wear would be available at the Pumpkin Lighting on Saturday but would not accept cash because all available cash boxes would be in use, but the website would be up and QR codes to purchase shirts would be available. There are 2 basic designs for purchase and the holiday shop would open after Thanksgiving with more novelty designs. There is a plan to have a Spirit Day at school before Thanksgiving for kids to show their spirit.

County Council PTA: Allyson Duffy

Allison reported the PTA-PTSA structures form due Nov. 15. Transportation safety week is this week. This week is driver appreciation day for Chesterfield County which is different from National School Bus Driver Appreciation Day which is February 22. The last week in October is Flu shot clinics in Chesterfield County and other vaccination boosters. She will email the school nurse to see what she is doing.

Pumpkin Lighting: Sara Sitkiewitz / Shannon McGinnis (not present)

Lindsay reported that the deadline for preorder tickets was yesterday but tickets were still available at the event for \$3/child or \$10/family. There would be pumpkins, caramel apples, a food truck and games. There will be an online option to buy T-shirts and there is still a need for a few more volunteers.

Reflections: Elizabeth Danowski (not present) / Allyson Duffy

Lindsay reported that the submission for Reflection was extended for 1 week to try to get more participation. The new submission date is now October 29. Allyson reported that there have been calls out to businesses for prize donations. A suggestion was brought up to try to firm up prizes early and explore sending out examples of past winners to help get more participation for next year.

Staff Appreciation: Jessie Boyland / Jocelyn Blanchard

Jessie reported providing the staff with coffees and fall treats in October for staff and custodial staff with gift cards and candy. Halloween treats and general candy with a ghost display will be set up on Monday for the staff before Halloween. The staff luncheon will be moved to November 2 which is a teacher work day in hopes that the teachers will be able to better enjoy lunch. There have been great business donations for both luncheons for the fall and the spring with mentions of 2 businesses, Eurotunes LLC. and Mosquito Authority. Lunch from Sedona Taphouse will be provided. Jessie wants to display a thank you sign to the companies that donated for the luncheons. She also reported that being able to accept money online was very helpful. Jessie posed the question of who was responsible for payment of the luncheon food tax. There will be follow up on this. Jessie also brought up the possibility of adding a memo line for donations on memberhub to say what the donation was for, and if it is possible to get Venmo or an online payment system linked to the PTA account which might help with easier and greater donations.

Room Parent Coordinator: Shaun Mestayer (not present)

Lindsay reported teacher's lists will be distributed mid-November.

Representative Reports

Principal's Report: Debbie Weatherford (not present)

Lindsay reported that Debbie Weatherford sent thanks to the PTA for the support.

Teacher Representative Report (none present)

No report

Announcements

October 22 - Last day of Book Fair

October 22 - Student Holiday (This is a change from a 3 hour early release)

October 23 - Pumpkin Lighting 3-6 p.m.

November 1 - Parent/Teacher Conferences

November 2 - Teacher Work Day/Student Holiday

November 2 - K-2nd grade sponsored staff luncheon

November 5 - Fall picture day

November 9 - PTA General Meeting 7p.m. in the JB Watkins Cafeteria

Adjournment

With no further business, the PTA meeting was adjourned at 10:48 a.m.

Authentication of the Minutes

Respectfully submitted to the Board for approval this November 5, 2020 by Karen Crenshaw.