

# JB Watkins PTA General Membership Meeting

November 16, 2020, 6:30 p.m.  
Virtual Meeting - Google Meets

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President Sara Sitkiewicz called the meeting to order at 6:35 p.m.

In attendance were:

## **Officers:**

Sara Sitkiewicz, President  
Lacey Knoll, Treasurer  
Becky Hoang, VP Ways and Means (**not present**)  
Jean Patton, Secretary

## **Committee Chairs & Guests:**

Katie Berkman, Arielle Greene, Lina B., Whitney Revell, Trupti Yates

All other committee chairs were absent.

## **Quorum Certification**

A quorum was established.

## **Approval of Minutes**

*See secretary report*

## **Officer Reports**

### **President's Report: Sara Sitkiewicz**

Sara thanked everyone for joining. With the current situation and little business to discuss, Sara asked meeting attendees if they had any ideas for someone that could present at the next PTA meeting - a craft, recipe or presentation - to make the meetings more engaging.

### **Treasurer's Report: Lacey Knoll**

Lacey reported the PTA balance was \$23,195.67 at the end of October.

**Vice President – Ways and Means Report: Becky Hoang**

Sara reported for Becky. The next Spirit Night is Wednesday, November 18 at Chicken Fiesta. Watkins families should let Chicken Fiesta know they are there for the Spirit Night. We will receive 20% of total meals purchased between 5 p.m. and 8 p.m.

**Secretary's Report: Jean Patton**

Meeting minutes from the October 2020 PTA General Membership Meeting are posted to the PTA Facebook page and website. Jean presented the minutes for review. With no questions or comments from attendees, the minutes stand as presented.

**Committee Reports**

**Green Team: Arielle Greene/Whitney Revell**

Arielle reported on the Crayola marker recycling program. It is still on hold with no re-sume date at this point.

**Spirit Wear: Courtney King/Emily Parnell (not present)**

Sara reported for Courtney and Emily. Masks are in and they are working on best way to sell to staff and students. Both adult and child sizes are available. Cost is \$6. Masks are navy blue with yellow Watkins lettering. Sara discussed the best way to sell, collect money and then distribute to staff and students. Likely collecting money via PayPal and having a drive up mask pickup may be most ideal.

**Box Tops: Katie Berkman/Erin Clippinger (not present)**

Katie discussed Box Top collections. The two paper box top collections earned \$30 which is much lower than previous years. With schools operating in the hybrid model and much less clip-able box tops, we need to encourage parents to download and utilize the Box Tops app. Next paper collection is February. Parents can continue to drop off box tops (and pop tops) at the school.

Katie also mentioned that Erin will not be a co-chair next year therefore, she needs to recruit a co-chair to assist her next year.

**Representative Reports**

**Principal's Report: Debbie Weatherford**

None present.

**Teacher Representative Report:**

None present.

**New Business**

The PTA needs volunteers! There are several board positions and open committees that we desperately need to fill. Sara (president), Lacey (treasurer) and Becky (VP, Ways and Means) are finishing two-year terms at the end of this year. We also need committee chairs for WEP, room parent coordinator, Pumpkin Lighting, Spring Fling, Denim Drive, Talent Show, Lunch Buddies, Box Tops, etc. We must fill these by the spring so the PTA can continue.

Sara also asked all attendees to please participate in the Thank You note program. Please share with friends and help get the word out so we can fill the bulletin board! Parents and students can mail the note to the school, email it to Sara or drop it off at the school. At the time of the meeting, there were no notes on the board.

Sara spoke with Back2Rock. They really want to work with Watkins PTA and are interested in co-hosting the talent show. The talent show would be virtual, possibly in February. It's a great opportunity to work with a local business and keep the Watkins community engaged.

If anyone has any ideas or suggestions for the PTA, or wants to volunteer, please email Sara directly.

The next PTA Meeting is scheduled for January 12, 2021 at 12:30pm.

**Adjournment**

With no further business, the PTA meeting was adjourned at 6:50 p.m.

**Authentication of the Minutes**

Respectfully submitted to the Board for approval this Monday, November 23 by Jean Patton.