

# JB Watkins PTA General Membership Meeting

June 4, 2019, 6:30pm  
JB Watkins Elementary School Cafeteria  
501 Coalfield Rd, Midlothian, Virginia 23114

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President Leila Ward called the meeting to order at 6:34 pm.

In attendance were:

**Officers:**

Leila Ward, President  
Sarah Shuey, Treasurer  
Jenny Quarles, VP Committees  
Kim Johnson, VP Programs  
Sara Sitkiewicz, Secretary

Deborah Weatherford, Principal  
Brenda Borgman, Assistant Principal

**Committee Chairs & Guests:**

Jennifer Waters, Whitney Revell, Shannon Hoyland, Brandi Hidalgo, Katie Berkman,  
Erin Clippinger, Lauren Sos

All other committee chairs were absent.

**Quorum Certification**

A quorum was established.

**Approval of Minutes**

*See secretary report*

## **Officer Reports**

### **President's Report: Leila Ward**

Thank you for coming to the last PTA meeting. The video we normally show will be sent in the last newsletter.

### **Treasurer's Report: Sarah Shuey**

May's treasurer report has been posted. We are up to date though today. Some of the activity has been \$500 from I9 Sports, \$904 from box tops, and \$125 from the spirit night at Sweet Frog.

We have paid out for year books and also paid for the next staff appreciation event. We are still collecting money for the 5th grade event. Nothing huge happening in June but there will be additional disbursements to the green team, chess club and box tops.

We need to do an audit this summer and are looking for people to participate. More information will follow soon on how you can help.

### **Vice President – Committee's Report: Jenny Quarles**

All committees are fully staffed. Jennifer from spirit wear wants feedback about ordering a small amount of shirts to start the year. She's pursuing the option to order on demand but it would be more expensive per item. However, you could order a certain type of shirt or even put the logo on a mug. Items could be customized to your needs and the item would be shipped to your address. You would pay a little more but a percentage would go back to the organization.

There would still be an open ordering session but this could be a good idea in the meantime.

### **Vice President - Ways and Means Report: Kat Kelly (not present)**

No report

### **Vice President – Program's Report: Kim Johnson**

No report

### **Secretary's Report: Sara Sitkiewicz**

The minutes from the May 14, 2019 PTA General Membership Meeting have been posted to the JBW PTA Facebook page and website. Hard copies of the minutes were offered at the sign-in table. There were no corrections and the minutes stand as presented.

## **Committee Reports**

### **Box Tops: Katie Berkman/Erin Clippinger**

This year we collected over 6,000 box tops. The next check will be in December for the new school year. The ice cream party for the class who collected the most will be on June 12th.

Katie spoke about how over the summer we'll see some changes in the box top program. The label will become digital. The app will be available soon and people can download it. Some traditional labels will still be available but the idea is to become all digital. In the future you'll scan your receipt into the app. You can clip labels and scan too. Lots of work is still being done on the app and they are trying to make this work for the schools. It will be very important to save your receipt. Information will be shared at back to school night but it will go out in several communications too.

### **Green Team: Whitney Revell**

Not much going on this past month. We did have a group of volunteers from Winfree Church who came to work. They trimmed around the sign out front and planted some plants in the garden behind the library.

We are getting the information together to present the plan for the compost garden to the county for approval.

### **Chess Club: Lauren Sos**

Lauren introduced Jennifer Waters who is taking over chess club next year. Jennifer and Lena Basyk will be heading up the club which is great because they know the game of chess. Lauren and Angie feel they are leaving the club better than found it and have enjoyed being apart of it.

There are over 60 kids in the tournament and they have done a great job. There are 4 trophies that will be awarded this Friday after the tournament.

There will be a chess club at Old Hundred too. Watkins might donate some old chess boards to get the new club started.

### **Staff Appreciation: Jaya Baker/Heather Fritz (not present)**

There was a little money left over in the budget so another staff lunch was planned for Wednesday. It will be catered by Panda Express.

## Representative Reports

### Principal's Report: Deborah Weatherford

Good evening. Hard to believe we are already at June but here we are. Everyone is busy closing out the year and getting ready for 5th grade promotion. Major movement is happening all through the building with packing and moving. There will be 23 teachers leaving Watkins next year. Every team and department has been affected. Ms. Weatherford encouraged anyone that is new to the school to enroll their children so we can keep an accurate count for staffing. Next year the 5th grade and half of the 4th grade will be in the multi round. The other half of 4th and 3rd grade will be in the current 3rd grade wing. Resource classes will be in classrooms along the hallway. The average class size will be around 23 next year.

The Promethium boards that were ordered have been installed so we only have 5 classrooms left to order for. SOLs are finished and the kids did great!

It's in the early stages of planning but Ms. Weatherford would like to have a community night in August to bring everyone together to kick start the year. Email Ms. Weatherford if you want to be part of the planning.

Jenny Quarles asked if the school was going to use Canvas next year and how will it be used? Ms. Weatherford said this year was a soft roll out of the program. Teachers will be trained over the summer. Not sure in what capacity of how it will be most effectively used. Canvas is used for parent teacher communication and maybe a repository for homework. Lots to learn over the summer.

Modular buildings and trailers will be moved over the summer. The sidewalks will be removed and the area reseeded.

### Teacher Representative Report:

No report

## **New Business**

Leila announced that Sarah Shuey has been reconciling the bank account and we have extra money in the amount of \$8,000 that we would like to award to the school to purchase additional promethium boards.

Erin Clippinger made the motion for the PTA to award a check in the amount of \$8,000 to the school on July 1st to purchase additional promethium boards. The motion was approved.

Leila awarded the Volunteer of the Year to Shannon Hoyland. She said Shannon shows up to all the PTA meetings, has been room parent, volunteered in the library, helped with green team events, headed up the WEP program and most recently volunteered all day for field day then helped at the Spring Fling that night. Shannon will be at another school next year and will be very missed for her dedication to Watkins.

Leila expressed her joy in being involved in PTA and thankful to be at Watkins next year. The Board gave Leila a gift card to thank her for her leadership, commitment and a job well done as PTA president.

Debbie mentioned that people have been inspired by lobby upgrade. An Eagle Scout will be working in August painting more of the hallway.

## **Announcements**

1. June 7 - Chess Club 8:15am
2. June 13 - 3 hour early release
3. June 14 - 3 hour early release HAPPY SUMMER!!!!

## **Adjournment**

With no further business the meeting was motioned to adjourn by Erin clipp. Meeting was adjourned at 7:10 pm.

## **Authentication of the Minutes**

Respectfully submitted to the Board for approval this June 6, 2019 by Sara Sitkiewicz.