

# **JB Watkins PTA General Membership Meeting**

May 14, 2019, 6:30pm  
JB Watkins Elementary School Cafeteria  
501 Coalfield Rd, Midlothian, Virginia 23114

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President Leila Ward called the meeting to order at 6:32 pm.

In attendance were:

**Officers:**

Leila Ward, President  
Sarah Shuey, Treasurer  
Jenny Quarles, VP Committees  
Kat Kelly, VP Ways & Means  
Kim Johnson, VP Programs  
Sara Sitkiewicz, Secretary

Deborah Weatherford, Principal  
Shawn Ondrish, Assistant Principal

**Committee Chairs & Guests:**

Rebecca Williams, Shannon Hoyland, Brandi Hildago, Kelly Barry, Whitney Revell,  
Becky Hoang, Jennifer Nunn, Arielle Greene, Tiffany Moore

All other committee chairs were absent.

**Quorum Certification**

A quorum was established.

**Approval of Minutes**

*See secretary report*

## **2019-2020 Elections: Rebecca Williams**

Rebecca said that we were lucky to find 3 people to step up and fill the open Board positions which were president, VP ways and means and treasurer. She will introduce each nominee and then nominations can be accepted from the floor if there are any. First she introduced Kat Kelly running for President and read her impressive bio. Kat currently is the VP Ways and Means and is very involved in school. Up for Treasurer is Lacy Knoll. She works for the accounting department at Carlotz so this will be a good fit for her. Carla Hagen has served as PTA treasurer and will help Lacy learn the position. Becky Hoang is taking on VP Ways and Means. She has served as the Popcorn Leader for Cub Scouts and has experience with large scale fundraising.

Rebecca asked for other nominations but there were none. Leila motioned that we vote Kat Kelly, Lacy Knoll and Becky Hoang onto the Board. Shannon Hoyland seconded and everyone voted yes.

## **Officer Reports**

### **President's Report: Leila Ward**

Welcomed everyone and pointed out that we only have 2 PTA meetings left. Thanked everyone for coming out then turned it over to Rebecca Williams to talk about the 2019-2020 Board election. (see above)

### **Treasurer's Report: Sarah Shuey**

Everyone has April treasurer report and it's posted online. No big revenue coming in, just spirit wear. We have paid for the final Theater IV production payment and disbursed WHO reimbursements. Donations from I9, Chick Fil A and El Cero Azul were used to freshen up the lobby. Paint and new furniture cost around \$1228.

We recently received another I9 check from the students that played spring sports. That amount will show up in May's treasurer's report.

### **Vice President – Committee's Report: Jenny Quarles**

Thanked Rebecca Williams for heading up the nominations for the Board and filling other committee openings.

Jean Patton is going to be the Volunteer Coordinator which is combined with Room Parent Coordinator for next year. There will no longer be a VP of Committees on the the Board. She will also handle membership. Jenny then thanked everyone that is continuing with their current position or taking on a new leadership.

### **Vice President - Ways and Means Report: Kat Kelly**

Had a spirit night at Sweet Frog on April 26th. It was a good turnout and the proceeds were around \$150. There is one last spirit night at Chick Fil A on May 23rd.

### **Vice President – Program’s Report: Kim Johnson**

All programs have wrapped up. Next year there will not be a VP of Programs on the Board but Kim will continue as the Reflections Program chair. Next year’s theme is “Look Within”. Greg Wallace and Anastasia Gotovac will co-chair the programs committee.

### **Secretary’s Report: Sara Sitkiewicz**

The minutes from the March 12, 2019 PTA General Membership Meeting have been posted to the JBW PTA Facebook page and website. Hard copies of the minutes were offered at the sign-in table. There were no corrections and the minutes stand as presented.

### **Lunch Buddies: Sara Sitkiewicz**

The June lunch buddy sign up is posted.

## **Committee Reports**

### **Nominating Committee 2019: Rebecca Williams**

*See report above*

### **Box Tops: Katie Berkman/Erin Clippinger (not present)**

*Leila read the following emailed report...*

The final collection for the year was last Friday. We will be making the announcement with the winner soon. At the June meeting we will have information about the total amount of money raised as well as information about changes to the program. Keep saving your Box Tops over the summer!

### **Green Team: Arielle Green/Whitney Revell**

Had the spring clean-up in April and it went well. We are still plugging along with recycling. Whitney and Arielle talked with the STEAM teacher about creating a compost garden somewhere on the school grounds. It would use cardboard which the school uses a lot of and they might be able to collect food waste from the cafeteria to add. The STEAM teacher could add learning about composting into her curriculum. Whitney and Arielle will talk to Ms. Weatherford about getting approval to start the compost garden and also a good spot to put it.

Winfree Church contacted Watkins about doing a service project for about 2 hours. We just need to give them ideas of what to do. Most likely the projects will be outside in the gardens on the playground. This will take place on June 1st.

### **Chess Club: Lauren Sos/Angie Scranton (not present)**

*Emailed report was read...*

We had a record high participants in our tournament at 60+ participants. This Friday we will have rounds 2-3 and the final 2 rounds on June 7. Angie and I have really enjoyed our Chess Club leadership experience and we were so pleased that Jennifer Waters and Lina Basyuk have volunteered to take our places and continue on the Chess Club tradition next year! In the past two years, we have created t-shirts, ordered custom chess piece bags and custom playing boards, and provided breakfast at each session, all being fully funded with our \$2 admission fee plus the generous donations by Angie's employer, Carmax, via their volunteer hours matching program. We wish the new chairs all the best and will certainly help with the transition in the meantime.

### **Staff Appreciation: Jaya Baker/Heather Fritz (not present)**

No report but Kelly Barry reported that the luncheon during Teacher Appreciation week went well. Lunch was from Marcos and desserts from Costco. The staff appreciation committee gave goodie bags to all staff and teachers.

## **Representative Reports**

### **Principal's Report: Deborah Weatherford**

It's been a while since the last meeting. Thanked everyone for staff appreciation week. It's a busy and exciting time right now with the new school being built but it's also a time of transition. Some teachers and staff will be leaving Watkins and that list is almost ready. When it is it will be published. Working on getting one more teacher placed. So

far 18 teachers will be leaving. Mr. Ondrish has been transferred and we will miss him terribly.

Our numbers are running lower than projected. Many kids are going to the new school and some have been excepted into the gifted program at Greenfield.

Some resource teachers will be going to the new school. There will no longer be a Chinese program at Watkins next year. Ms. Yang is transferring to Gates ES. STEAM will remain.

All staff and students will be in the building next year. The modular buildings and trailers will leave on June 30th to go to other schools. The back of our building will look different. The county will remove the asphalt and then reseed and that should help with drainage. Hopeful it will all be done by September. It will be a busy time when school is finished June 14th to get everyone outside moved into the building. Some teachers will change grade levels too.

Prometheum Boards ordered from the APEX funds will arrive soon and 4 more were ordered and will be installed. We only have about 5 rooms left to get a board.

A question was asked about our projected numbers - Ms. Weather said they were at 850 but that is high and really we are under 800 kids. That could change in the near future due to the 20 acre development next to our school that would have 162 townhouses built on it. That will affect the numbers.

Another question was asked about fences on that side of property - She said there are but it would need to be extended. Mr. Ondrish added that w would want to be careful adding more fence when considering active threat drills. The kids need a place to get to safety.

### **Teacher Representative Report:**

No report

## **New Business**

### 1. Amendment to Bylaws

Jenny Quarles and Kim Johnson have decided to step down from their Board positions. Since we will have a smaller school it was agreed to have a smaller Board so there will no longer be a VP of Programs and VP of Committees. Leila asked for a motion to amend the bylaws and Kat Kelly motioned then it was approved.

## **Announcements**

1. May 17 - Chess Club 8:15am
2. May 23 - Chick Fil A Night 5:30-8:00
3. May 27 - Memorial Day Holiday
4. June 4 - PTA Meeting 6:30 will announce vol of year at this meeting

## **Adjournment**

With no further business the meeting was motioned to adjourn by Sarah Shuey and seconded by Jenny Quarles. Meeting was adjourned at 7:09 pm.

## **Authentication of the Minutes**

Respectfully submitted to the Board for approval this May 15, 2019 by Sara Sitkiewicz.