

# **JB Watkins PTA General Membership Meeting**

January 8, 2019, 6:30pm  
JB Watkins Elementary School Cafeteria  
501 Coalfield Rd, Midlothian, Virginia 23114

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President Leila Ward called the meeting to order at 6:31pm.

In attendance were:

**Officers:**

Leila Ward, President  
Sarah Shuey, Treasurer  
Jenny Quarles, VP Committees  
Kat Kelly, VP Ways & Means  
Sara Sitkiewicz, Secretary

Deborah Weatherford, Principal  
Brenda Borgman, Assistant Principal

**Committee Chairs & Guests:**

Whitney Revell, Elizabeth Blackwell, Jennifer Nunn, Shannon Hoyland, Lauren Sos,  
Becky Cope

All other committee chairs were absent.

**Quorum Certification**

A quorum was established.

**Approval of Minutes**

*See secretary report*

## Officer Reports

### **President's Report: Leila Ward**

She welcomed everyone to the meeting and pointed out the nice thank you notes received from teachers for their wish list items.

### **Treasurer's Report: Sarah Shuey**

Copies of November and December treasurer's report are on the table. It shows the donation from I9 and the check from El Cero Azul. A payment was made to Theater IV for the 1<sup>st</sup> performance. Made the payment for National PTA dues.

Leila has been shopping in December for teacher wish list items.

### **Vice President – Committee's Report: Jenny Quarles**

As the redistricting plans come to light we'll have a better idea of who will be here next year. Will assess and start planning in February/March. Several committee chairs will be available and most importantly the positions of president and treasurer will be open.

### **Vice President - Ways and Means Report: Kat Kelly**

The next spirit night will be on February 11<sup>th</sup> 5-8:30 at El Cero Azul. They were very generous with the check from the previous spirit night. Seemed like they counted everyone that ate dinner that night and not just Watkins families. The check from the Chik fil A night was deposited in January.

### **Vice President – Program's Report: Kim Johnson (not present)**

The Theater IV performance is coming up.

### **Secretary's Report: Sara Sitkiewicz**

The minutes from the November 13, 2018 PTA General Membership Meeting have been posted to the JBW PTA Facebook page and website. Hard copies of the minutes were offered at the sign in table. There were no corrections and the minutes stand as presented.

### **Lunch Buddies: Sara Sitkiewicz**

January's lunch buddy sign up is posted I encouraged people to pass along the sign up. Ms. Nunn suggested I send the Lunch Buddy link for her to distribute.

## Committee Reports

### **Box Tops: Erin Clippinger/Katie Berkman (not present)**

A check for \$2,184.30 was received from the Box Top program. The next collection will be on February 7<sup>th</sup>.

### **Chesterfield County Council: Sara Saavedra (not present)**

The next Chesterfield County Council of PTA will be on January 14<sup>th</sup> at 7:00pm

### **Green Team: Whitney Revell**

The Green Team program is chugging along. Would like to replace plants behind the multi-round on the way to the miner diner. Researching what might work well in that location including some painted rocks. Recycling is going well. A little concerned about the county recycling program as a whole and what is accepted. They are starting to lessen what can be collected because there are fewer places to send the product. For now we'll continue to collect in the lunchrooms.

### **Chess Club: Lauren Sos**

Chess club has 154 kids on the roster and it's going well. There were only 59 kids last Friday but it was expected after holidays. Chess club needs someone to lead next school year. It's a well-oiled machine and we have lots of great documents to keep it going. This year we had new custom chess bag holders made and there is still money to use. Trying to end year at \$0. Lots of great volunteers have been helping and hoping to find someone to take over.

### **Staff Appreciation: Heather Fritz (not present)**

The next staff lunch is February 20<sup>th</sup> sponsored by 3<sup>rd</sup>-5<sup>th</sup>. It will be a soup lunch catered by Wegmans. The committee is asking for students to send in \$2-5 and the last day for money is February 18<sup>th</sup>.

### **Spring Fling: Leila Ward/ Kat Kelly/ Sara Sitkiewicz**

The spring fling is scheduled for May 3<sup>rd</sup> from 5:30 – 7:30pm. There will be 2 inflatables, aloha ice, dunk tank, photo booth, face painting and food trucks. Planning is starting early so we can get things lined up. We'll be asking staff and teachers to volunteer for the dunk tank. Ms. Borgman and Mr. Ondrish have agreed to participate. Ticket prices have not been decided on but they'll be available for purchase online and at the door.

### **Spirit Wear: Jennifer Hampton**

Currently in an open order period but only have 1 order. Ordering will pause and wait to get more or may have to cancel. Ms. Weatherford offered to include ordering info in the next Sunday message. If the order does get canceled we have some shirts in stock that we can sell.

### **Talent Show: Jenny Quarles**

Auditions were held on Monday and were crazy between YMCA and dismissal but it went well. Had 120 kids in 46 acts audition. Very happy with this number of acts and looking forward to the show on the 17<sup>th</sup> and 18<sup>th</sup>. Still need volunteers for both shows.

### **WEP (Watkins Enrichment Programs): Shannon Hoyland**

Scheduled for February 6<sup>th</sup> – March 13<sup>th</sup>. One makeup day of March 20<sup>th</sup> if needed. Shannon talked with Karen Carps about website registration and looks like it should be online by Friday. Hoping to have teachers/room parents send out info so parents can look over the programs offered. Lots of new classes but old info is still on the website so can't send parents online yet. A flyer of WEP class descriptions is ready and can be

emailed to parents by room parents. Shannon will send it to Jenny Quarles and she'll send it out to committee members. WEP will need volunteers and will send out sign up genius when ready. Brandi is going to take over next year but another chair is needed. Now is the time to get involved in order to learn about the program and how it's run.

**W.H.O.: Kristen Beazley/ Erin Brandenburg (not present)**

No report submitted

**Yearbook: Lauren Colacurcio/Erin Horansky (not present)**

Sales will end on January 31st and you will no longer be able to purchase yearbooks. Payment is only accepted online and the price is \$25. Payments of checks and cash will be returned.

**Representative Reports**

**Principal's Report: Deborah Weatherford**

Hello and happy New Year. January is already flying by. Thank you for the awesome hot chocolate bar set up for the staff last year. It's always a favorite.

Currently gearing up for assessments for all grades.

Anxious to hear about the school board meeting regarding the redistricting proposal.

During this process our numbers have been as low as 800 then just shy of 1000. It's definitely keeping everyone on edge. The new school is great but lots of people will be impacted including those that call Watkins home. We are having a meeting on Thursday about the staffing impact here for next year.

Thank you to the PTA for generous check from the proceeds of APEX. Looking to install promethium boards for 8 more classrooms. Site surveys will be made to make sure rooms are appropriate. Twelve boards were installed last year and with the additional boards purchased about half of the classes have boards now.

Waiting to see if we get the full 20% held by the county before doing more. All school receive funding from the county based on the number of kids. 80% is given at the beginning of the school year and we try to make that last all year. Covers paper, toner, ink, instructional materials for classrooms, etc.

**Teacher Representative Report:**

No reports

**New Business**

No new business

### **Announcements**

Leila gave an APEX update. It's been lots of fun to order and see all the great stuff coming in. We've made several deliveries of items and still have 8 more teachers to order for. Hoping to be done by Friday. Some stuff is on back order but teachers have been notified. If a teacher went over some items due to tax and shipping cost they were notified.

The talent show is next week on the 17<sup>th</sup> and 18<sup>th</sup>  
January 21st is a school holiday  
Early release on January 25th

A question was asked to Ms. Weatherford regarding snow days. She said we don't need to make anything up yet even if we are out Monday. There is a chance at some point that half days would be made into full days but spring break would not be affected.

Elizabeth Blackwell from SPED wanted to say thank you for the items they ordered to use in the program.

### **Adjournment**

With no further business the meeting was motioned to adjourn by Kat Kelly and seconded by Shannon Hoyland. Meeting was adjourned at 7:00pm.

### **Authentication of the Minutes**

Respectfully submitted to the Board for approval this January 9, 2019 by Sara Sitkiewicz.